

# **RULES AND REGULATION**

## **ELIGIBILITY CRITERIA:**

### **I. For First Year Diploma Course:**

- Student passing (with 50 % marks) S S C (X<sup>th</sup>) or equivalent examination in best of 5 subjects aggregate with & in subjects Mathematics(72), General Science(71), and English.
- The Backward class student with 45 % marks in SSC (X<sup>th</sup>) or equivalent examination in best of five aggregate with and in subjects Mathematics (72), General Science(71), and English.
- The student who has completed HSC (XII<sup>th</sup>) Science/Technical, with 50 % marks in SSC will get priority for admission and exemption in some of the subject.

### **II. For Direct Second Year:**

The required educational qualification for the additional seats in either H.S.C. (Technical / vocational) of Maharashtra State Board of Secondary and Higher Secondary Education is as follows:

The candidate should be Indian national with minimum 50% marks in aggregate or in PCM group at HSC science with Technical / Vocational (45% marks in aggregate or PCM at HSC in case of Backward Class category candidates recognized as backward class category in Maharashtra State only).

**OR**

**I.T.I / center of excellence course with minimum 60% marks.**

**OR**

**H.S.C. (MCVC) with minimum 60% marks.**

#### **Note:-**

- Eligibility of the student for the specific branches of diploma programmes shall be as per MSBTE guidelines.
- Any vacant seats available in second year / third semester of post S.S.C. diploma programme may be filled by the students acquiring either H.S.C. (Technical/vocational) of Maharashtra State Board of Secondary and Higher Secondary Education at the end of admission process.
- Candidate seeking admission against these seats shall apply directly to principal of the concerned Institute. Separate admission round strictly as per inter-se-merit shall be conducted for admission for these seats and all seats as GENERAL seats.

### **RESERVATION OF SEATS:**

- Seats shall be reserved for various categories as per Government orders issued from time to time.

### **ADMISSION RULES:**

- The candidate seeking admission shall submit their applications in the prescribed format at the office on or before the last date.
- Application must be filled and signed by the candidate with the declaration signed by Father/Guardian of the candidate.
- The choice of course in order of preference for which application is submitted should be indicated clearly in relevant column of the application form.

### **SELECTION PROCEDURE :**

- Selection for provisional admission shall be made strictly on the basis of inter-se-merit of the candidate. The inter-se merit will be determined after taking into account the marks obtained in best of 5 subjects including Mathematica(71), Science(72), and English at the SSC (X<sup>th</sup>) or equivalent examination (out of 550) after taking into account the relative merit in case of equal marks.

### **Note:**

**In case of tie in marks candidate having same or equal marks, the inter-se- merit of candidates shall be reassessed as below:**

1. **A candidate passing H.S.C. (XIIth) Science Examination will have first priority.**
2. **A candidate passing the qualifying examination (H.S.C.) with M.C.V.C. will have second priority.**
3. **A candidate passing intermediate grade drawing examination will have third priority.**
4. **A candidate who has secure higher marks in the subjects of Maths at S.S.C. examination will have fourth priority.**
5. **A candidate who has secure higher marks in the subjects of Science at S.S.C. examination will have fifth priority.**
  - **A list of candidates with date for interview will be displayed on the Notice Board. The candidate should remain in touch with the office for this information.**
  - **No separate letters will be sent.**
  - **Candidates considered for provisional admission will be advice accordingly at the office, and a specific date for provision admission will be given to these candidates.**
  - **If candidate fails to report, his/her candidature will be considered as null and void and admission will be offered to the candidate next on the waiting list.**
  - **The provision admission shall be confirmed only after approval by DTE and MSBTE.**

### **ADMISSION PROCEDURE:**

This section explains the various stages and procedures for the admission. Candidates seeking admission to Diploma in Engineering / Technology courses are required to fulfill the eligibility criterion mentioned.

For the academic year 2011-2012, the Competent Authority shall conduct the various round for admission as per category-wise schedule displayed on the notice board of the institute immediately after the last date of the submission of admission form.

The eligible candidate will report at the institute with necessary documents to the Competent Authority of the institute, the authority will offer the available courses to the candidate. The candidate has to confirm the claim by paying the required fees in the for of DD in favor of “**TERNA POLYTECHNIC**”. If the candidate fails to pay fees in 24 hours to the institute, then his/her claim forfeits.

### **APPLICATION AND DOCUMENTS:**

No application will be considered unless it is accompanied with the attested copies of the following documents -

1. A medical certificate is prescribed from (in original).(Physically handicaped candidates should produce a certificate issued by Civil Surgeon).
2. Certificate of passing the qualifying examination (i.e. S.S.C. / H.S.C. / M.C.V.C.) with attested copy of marks statement).
3. School / Institute Leaving Certificate (after qualifying examination).
4. Certificate of Date of Birth.
5. Certificate of Indian Nationality and Domicile issued by a competent authority.
6. Non-Creamy layer certificate is necessary wherever applicable.

### **EXAMINATION BODY:**

- Maharashtra State Board of Technical Education, Mumbai.

### **TRANSFER:**

- There shall be no transfer of the student at any stage from the Polytechnic started on no grant basis in accordance with the policy laid down in Govt. Resolution. Education and Employment Department No. TEM/3382/190/TE-1-a date 27/5/85 to Government Polytechnic or Non/ Govt aided polytechnic.